



January 27, 2021
Board of Directors Meeting Minutes
CMHA Cochrane Timiskaming Branch

D = Discussion

I = Information Purposes Only

M: Motion

Meeting Time: 4:45pm - 7:00 pm**Locations:** Via MS Teams

Present Board Members Timmins:	Norm Bolduc, Amanda Coulas, Kelly Killins, Chantal Mailloux
Present Board Members Kirkland Lake:	Kelly-Ann O'Mara
Present Board Members Temiskaming Shores:	Erin Cowan, Paul Crombeen - Chair
Staff:	Paul Jalbert, Executive Director Angie Peters-Carlson, Director of Corporate Services Nicole Henry, Recording Secretary
Regrets:	Liz Reid, Tyler Twarowski, Sarah Stewart
Guest:	

Meeting chaired by Paul Crombeen and called to order at 4:58pm.

Paul Jalbert read the Vision and Mission Statements.

Item #	Topic
1.0	Success Story
1.1	Success Story The success story is included in the Board meeting package.
2.0	Standing Agenda Items
2.1	Review and Adoption of Agenda CT-22 – 2020/21 Moved by Erin Cowan, seconded by Amanda Coulas -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the agenda of the January 27, 2021 Board of Directors' Meeting as presented. Motion Carried
2.2	Review and Adoption of Minutes The meeting date on the minutes to be changed to November 25 th , 2020. CT-23 – 2020/21 Moved by Erin Cowan, seconded by Kelly-Ann O'Mara -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the Minutes of the November 25, 2020 Board of Directors' Meeting as amended. Motion Carried
2.3	Declaration of Conflict of Interest No conflict of interest was declared.
3.0	Items for Decision
3.1	Approval of Financial Statements Angie Peters-Carlson reviewed the Variance Report / Financial Statements which are included in the meeting package. Angie reviewed and explained the variances and new funding received.



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	CT-24 – 2020/21 Moved by Norm Bolduc, seconded by Kelly Killins -- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch approves the Financial Statements and Variance Report for the period ending November 30, 2020 as presented. <p style="text-align: right;">Motion Carried</p>
3.2	<p>Timiskaming OHT</p> <p>The Briefing Note on the Timiskaming OHT is included in the meeting package. Paul Jalbert gave a brief overview and update on the Ontario Health Teams for both the Cochrane and Timiskaming District.</p> <p style="text-align: right;">CT-25 – 2020/21</p> Moved by Amanda Coulas, seconded by Norm Bolduc -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch agrees to become a member of an Ontario Health Team by signing on with the Timiskaming OHT as presented. <p style="text-align: right;">Motion Carried</p>
4.0	Reports
4.1	<p>Human Resources Report</p> <p>Angie Peters-Carlson reviewed the Human Resources Report which is included in the meeting package.</p>
4.2	<p>Progress on Strategic Plan</p> <p>The Briefing Note on the Strategic Plan which is included in the Meeting package. Paul Jalbert advised that the Strategic Plan is almost complete, and the Board will receive a copy of the 2021-2024 Strategic Plan shortly.</p>
4.3	<p>Mental Health Services Report</p> <p>Paul Jalbert reviewed the highlights of the Mental Health Services Report which is included in the meeting package. Paul also reviewed the Waitlist.</p>
4.4	<p>French Language Service Report</p> <p>Paul Jalbert reviewed the French Language Service Report which is included in the meeting package. The NE LHINs recently advised that we have one policy that is missing, and the committee is working on finalizing the policy. The policy is on public access to a complaint around French Language Services.</p>
4.5	<p>Executive Directors' Report</p> <p>Paul Jalbert reviewed the Executive Directors' report which is included in the meeting package. Paul explained the changes to service due to the lockdown. Paul explained the current situation with the Human Services Justice Coordinating Committee. The agency is preparing for the Covid vaccination. Looking at April or May for the Accreditation Canada site visit which was to be scheduled for March but delayed due to the pandemic. An organizational score card has been developed for the agency and hopeful to have it populated by for April and would be reviewed on a quarterly basis.</p> <p>Paul was scheduled to present a Governance Model this month, however, CMHA Ontario is working on a Governance College, and one of the first piece of education will be around different non-profit organizational models, strengths and weaknesses. CMHA Ontario is almost done, so Paul suggested that we wait for this to be available.</p>



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5.0	For Your Information
5.1	Board Attendance The Board Attendance report is included in the meeting package.
5.2	Audit Committee Meeting Minutes The December 15, 2020 Audit Committee Meeting Minutes are included in the meeting package.
6.0	In-Camera Session -
6.1	Move to In-Camera Session <p style="text-align: right;">CT-26 – 2020/21</p> Moved Kelly Killins, seconded by Amanda Coulas -- Be it resolved that the Canadian Mental Health Association - Cochrane Timiskaming Branch move to an in-camera discussion at 6:06pm. <p style="text-align: right;">Motion Carried</p>
	In-Camera Discussion
6.2	Move Out of In-Camera Session <p style="text-align: right;">CT-27 – 2020/21</p> Moved by Kelly Killins, seconded by Erin Cowan -- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch move out of the in-camera discussion at 6:38pm. <p style="text-align: right;">Motion Carried</p>
6.3	Rise and Report No rise and report.
7.0	Next Board Meeting
	February 24, 2021
8.0	Adjournment
	Norm Bolduc moved to adjourn the meeting at 6:39pm.

DocuSigned by:

Paul Crombie

1st Vice Chair / President

February 24, 2020

Date

DocuSigned by:

Elizabeth Reid

Treasurer / Secretary

February 24, 2020

Date