



February 24, 2021
Board of Directors Meeting Minutes
CMHA Cochrane Timiskaming Branch

D = Discussion

I = Information Purposes Only

M: Motion

Present Board Members Timmins:	Norm Bolduc, Kelly Killins, Chantal Mailloux, Liz Reid
Present Board Members Kirkland Lake:	Kelly-Ann O'Mara
Present Board Members Temiskaming Shores:	Paul Crombeen - Chair
Staff:	Paul Jalbert, Executive Director Angie Peters-Carlson, Director of Corporate Services Nicole Henry, Recording Secretary
Regrets:	Sarah Stewart, Amanda Coulas, Erin Cowan, Tyler Twarowski
Guest:	Jesse Lamothe

Paul Crombeen chaired the meeting, and the meeting was called to order at 4:47pm.

Chantal Mailloux read the Mission and Vision Statement.

Item #	Topic
1.0	Standing Agenda Items
1.1	Review and Adoption of Agenda <div style="text-align: right;">CT-28 – 2020/21</div> <p>Moved by Kelly Killins, seconded by Chantal Mailloux -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the agenda of the February 24, 2021 Board of Directors' Meeting as presented.</p> <div style="text-align: right;">Motion Carried</div>
1.2	Review and Adoption of Minutes <div style="text-align: right;">CT-29 – 2020/21</div> <p>Moved by Chantal Mailloux, seconded by Norm Bolduc -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the Minutes of the January 27, 2021 Board of Directors' Meeting as presented.</p> <div style="text-align: right;">Motion Carried</div>
1.3	Declaration of Conflict of Interest No conflict of interest was declared.
2.0	Board Education / Success Story
2.1	Donation for Timiskaming Paul Jalbert gave a brief overview of the donation received and the story is included in the Board Meeting package.
3.0	Items for Decision
3.1	Approval of Financial Statements & Variance Report Angie Peters-Carlson reviewed the Financial Statement and Variance Report which is included in the Board Meeting



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	<p>package.</p> <p style="text-align: right;">CT-30 – 2020/21</p> <p>Moved by Chantal Mailloux, seconded by Kelly Killins - Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch approves the Financial Statements and Variance Report for the period ending December 31, 2020 as presented.</p> <p style="text-align: right;">Motion Carried</p>
3.2	<p>Review of Q4 Forecast and Year to Year Comparison</p> <p>Angie Peters-Carlson reviewed and explained the Q4 Forecast and Year to Year Comparison which is included in the Board Meeting package.</p>
4.0	Reports
4.1	<p>Human Resources Report</p> <p>Angie Peters-Carlson reviewed the Human Resources Report which is included in the Board Meeting package.</p>
4.1.1	<p>Guarding Minds Survey Results</p> <p>Angie Peters-Carlson reviewed the Guarding Minds Survey which is included in the Board Meeting package. Angie advised that HR will be reaching out to the staff to see if there are opportunities for feedback, if anyone wants to discuss the results or responses to the survey.</p> <p>Will be inviting staff to participate in focus groups to discuss the responses in the Guarding Minds survey.</p>
4.2	<p>Presentation of Strategic Plan 2021-2025</p> <p>Jesse Lamothe reviewed the Strategic Plan 2021-2025 by sharing his screen. Nicole Henry will forward the Strategic Plan document after the meeting.</p> <p>Two of the values were changed and one new value was added. The Acceptance value was changed to Advocacy – we have moved beyond accepting and we want to move to advocate on behalf of individuals. We also changed Equality to Equity and added safety. The current pandemic situation is what shaped that and also an increased focus on preventing the risk for client and staff safety.</p>
4.3	<p>Mental Health Services Report</p> <p>Paul Jalbert reviewed the Mental Health Services Report which is included in the Board Meeting Package. Paul explained that the agency will be reaching to the LHINs for increased funding for the injection clinics.</p>
4.4	<p>Ontario Health Team Update</p> <p>Paul Jalbert advised that Ontario Health North (previously known as the NE LHIN) advised that the OHT's will be paused due to the pandemic. The Timiskaming Health Team wants to put for an application on their own despite the fact that they don't have 50,000 population. The Timiskaming Health Team has been approached by the Sudbury OHT but they have not moved towards that as of yet.</p>
4.5	<p>Executive Director's Report</p>



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	<p>Paul Jalbert reviewed the Executive Director's Report which is included in the Board Meeting package.</p> <p>CHMA Ontario will be launching the Governance College in March which will have some good training and Paul encouraged all Board Members to take some of the training.</p> <p>The Branch agreement is almost ready to be released for approval. The draft has been reviewed by CMHA Ontario's legal team. CMHA Ontario sees no issue with the Branches having the Branch Agreement reviewed, but as a collective, not on an individual branch basis, as it would be too cumbersome.</p> <p>The Branch is still on Phase 1. Screening is being done at the door before clients are allowed in. Will be continuing with Phase 1 until Public Health advised differently.</p> <p>Paul explained the OPS sites initiative. CMHA-CT is not being looked at to get the OPS site on its feet. Normally OPS sites are led by public health, but the challenge in Northern Ontario, is that the organizations are small and OPS sites come with some pressures from community members as they don't want those sites within their neighborhood and to take this on, Paul suggested creating a coalition. There has been no thoughts on how to fund this. CMHA wants to be part of the situation and collaborate, but the agency is not in a position to fund this or take this on.</p>
5.0	For Your Information
5.1	Board Attendance
	The Board Attendance Report is included in the Board Meeting package.
5.2	Audit Committee Meeting Minutes
	The Audit Committee Meeting Minutes are included in the Board Meeting package.
6.0	In-Camera Session
6.1	Move to In-Camera Session
	CT-31 – 2020/21
	Kelly Killins, seconded by Liz Reid - Be it resolved that the Canadian Mental Health Association - Cochrane Timiskaming Branch move to an in-camera discussion at 5:56pm.
	Motion Carried
	In-Camera Discussion
6.2	Move Out of In-Camera Session
	CT-32– 2020/21
	Moved by Norm Bolduc, seconded by Chantal Mailloux -- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch move out of the in-camera discussion at 6:06pm.
	Motion Carried
6.3	Rise and Report
	No rise and report.



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Item #	Topic
7.0	Next Board Meeting
	March 24, 2021
8.0	Adjournment
	Chantal Mailloux moved to adjourn the meeting at 6:07pm.

DocuSigned by:

Sarah Stewart

Sarah Stewart
Board Chair

DocuSigned by:

Liz Reid

Elizabeth Reid
Treasurer / Secretary

March 24, 2021

Date

March 26, 2021

Date