



**March 24, 2021**  
**Board of Directors Meeting Minutes**  
**CMHA Cochrane Timiskaming Branch**

**Meeting Time:** 4:45pm - 7:00 pm

**Locations:** Via MS Teams

<b>Present Board Members Timmins:</b>	Sarah Stewart – Chair, Norm Bolduc, Kelly Killins, Chantal Mailloux, Liz Reid, Amanda Coulas
<b>Present Board Members Kirkland Lake:</b>	Kelly-Ann O'Mara
<b>Present Board Members Temiskaming Shores:</b>	Erin Cowan, Paul Crombeen
<b>Staff:</b>	Paul Jalbert, Executive Director Angie Peters-Carlson, Director of Corporate Services Nicole Henry, Recording Secretary
<b>Regrets:</b>	Tyler Twarowski, Director of Services
<b>Guest:</b>	Jesse Lamothe, Camille Quenneville

Sarah Stewart chaired the meeting and called the meeting to order at 4:52pm.

Paul Crombeen read the vision and mission statements.

Item #	Topic
<b>1.0</b>	<b>Standing Agenda Items</b>
1.1	<p>Review and Adoption of Agenda</p> <p>Paul Jalbert suggested changing the CMHA Ontario Branch Agreement to an information item and postponing the motion until the April Meeting as some branches are having the agreement legally reviewed and will share the review of the agreement with other branches. The review and Branch Agreement will be brought back at the April Board Meeting.</p> <p style="text-align: right;"><b>CT-33– 2020/21</b></p> <p>Moved by Paul Crombeen, seconded by Erin Cowan -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the agenda of the March 24, 2021 Board of Directors' Meeting as presented.</p> <p style="text-align: right;"><b>Motion Carried</b></p>
1.2	<p>Review and Adoption of Minutes</p> <p style="text-align: right;"><b>CT-34– 2020/21</b></p> <p>Moved by Norm Bolduc, seconded by Chantal Mailloux -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the Minutes of the February 24, 2021 Board of Directors' Meeting as presented.</p> <p style="text-align: right;"><b>Motion Carried</b></p>
1.3	<p>Declaration of Conflict of Interest</p> <p>No conflict of interest was declared.</p>
<b>2.0</b>	<b>Items for Decision</b>
2.1	<p>CMHA Ontario / Branch Agreement</p> <p>Camille Quenneville, Executive Director of CMHA Ontario presented the CMHA Ontario / Branch Agreement and the</p>



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	<p>proposed changes which is included in the meeting package along with the PowerPoint presentation.</p> <p>Camille advised that a few of the branches are getting legal opinion on the agreement which will be shared with all the branches and Paul will be able to share those reviews/documents with the Board.</p> <p style="text-align: right;"><b>CT-35– 2020/21</b></p> <p>Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch endorses the Branch / Division Agreement as presented.</p> <p style="text-align: right;"><b>Motion Deferred</b></p>
2.2	<p><b>Approval of Financial Statements</b></p> <p>Angie Peters-Carlson reviewed the Variance Report and Financial Statements which are included in the meeting package. Angie explained the variances and surplus.</p> <p>New funding has been received for next fiscal year from Sudbury DSSAB for a Housing position in Chapleau and Cochrane DSSAB for the Housing Now initiative which will allow us to extend the contracts for some of the positions. Will also be recruiting for new positions for the Housing program. Have also received confirmation on new funding for the Digital Divide program.</p> <p>Still waiting for the funding from the Timiskaming DSSAB for the Mobile CrisisTeam. Expecting to receive it anytime.</p> <p style="text-align: right;"><b>CT-36– 2020/21</b></p> <p>Moved by Norm Bolduc, seconded by Erin Cowan-- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch approves the Financial Statements and Variance Report for the period ending January 31, 2021 as presented.</p> <p style="text-align: right;"><b>Motion Carried</b></p>
2.3	<p><b>Acceptance of two new Board Members – Jennifer Jaszan &amp; Patrick Gervais</b></p> <p style="text-align: right;"><b>CT-37– 2020/21</b></p> <p>Moved by Kelly Killins, seconded by Norm Bolduc -- Be it resolved that the Canadian Mental Health Association – Cochrane-Timiskaming Branch accepts Jennifer Jaszan and Patrick Gervais applications and invites both to the Board of Directors and appoints Jennifer Jaszan to a three year-term and Patrick Gervais to a one-year term.</p> <p style="text-align: right;"><b>Motion Carried</b></p>
2.4	<p><b>Ratification of Membership</b></p> <p>The membership list is included in the meeting package.</p> <p style="text-align: right;"><b>CT-38– 2020/21</b></p> <p>Moved by Paul Crombeen, seconded by Liz Reid -- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch ratifies the membership list as presented.</p> <p style="text-align: right;"><b>Motion Carried</b></p>
2.5	<p><b>Staff Vaccination Policy</b></p> <p>Angie Peters-Carlson reviewed the Staff Vaccination Policy which is included in the meeting package. Both</p>



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	<p>Timiskaming and Porcupine Health Units have started with the vaccination. All offices are adhering to the measures set out by the Health Units. Staff choosing to not get the vaccine will have to sign a waiver. The policy was created in alignment with CMHA Ontario and other CMHA's are creating vaccination policy. It was suggested and agreed to change the policy to public health making the recommendation to get the vaccination vs CMHA. It was also suggested that the FAQ's/appendix be removed as there are daily changes.</p> <p style="text-align: right;"><b>CT-39– 2020/21</b></p> <p>Moved by Paul Crombeen, seconded by Kelly Killins -- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch approves the COVID-19 Vaccination Policy as amended.</p> <p style="text-align: right;"><b>Motion Carried</b></p>
<b>3.0</b>	<b>Items for Discussion and Direction</b>
3.1	<p>Indigenous Cultural Safety Training</p> <p>Received funding for Indigenous Cultural Safety training from Ontario Health North. The training is done over an 8-week period. Paul offered the training to the Board. Anyone interested are to submit their names to Nicole. Paul would like to see all Board Members take the training and new Board Members will do this training as part of their orientation.</p> <p><b>Action Item:</b> Nicole/Paul to send information on the training.</p>
3.2	<p>Governance College by CMHA Ontario</p> <p>CMHA Ontario is launching a Governance College for Boards. Paul is inviting everyone to participate and will be inviting the new Board Members to attend as well.</p> <p><b>Action Item:</b> Nicole to send the invitations to Board Members.</p>
<b>4.0</b>	<b>Reports</b>
4.1	<p>Human Resources Report</p> <p>Angie Peters-Carlson reviewed the Human Resources Report which is included in the meeting package.</p>
4.2	<p>Progress on Strategic Plan</p> <p>Jesse Lamothe, presented the final 2021-2025 Strategic Plan.</p> <p style="text-align: right;"><b>CT-42 – 2020/21</b></p> <p>Moved by Paul Crombeen, seconded by Liz Reid – Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch endorses the 2021-2025 Strategic Plan as presented.</p> <p style="text-align: right;"><b>Motion Carried</b></p>
4.3	<p>Mental Health Services Report</p> <p>Paul Jalbert reviewed the Mental Health Services Report which is included in the meeting package in the absence of Tyler Twarowski. With the funding from CDSSAB we will be able to transition to 24/7 services at the Maple residence. Starting early April, we will be extending our hours in the evening for services.</p> <p>With the implementation of PS Suites, the waitlist in Primary Care Timmins will reduce. Having some challenges with</p>



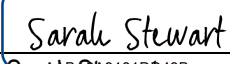
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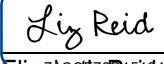
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	<p>the Seniors Mental Health waitlist in NL as the worker is working at a long-term care home during Covid. The Timmins Senior's Mental Health staff are assisting with the workload as . Case Management Timiskaming is also struggling with the waitlist. Jesse has been working with that team to reduce the waitlist.</p> <p>A Goose Committee has been formed with a mandate to look at what information is being collected and what should be collected for decision making purposes. Want to ensure the data being reported is needed and accurate.</p>
4.4	<p>Ontario Health Team Update</p> <p>Paul Jalbert advised that with the Timmins Health Team there has been no further development due to the pandemic. The LHIN name has officially been changed to Ontario Health North. OHT applications has been paused for now. The Chapleau Hospital has joined to the Timmins OHT.</p> <p>We have signed off as formal members on the Timiskaming OHT.</p>
4.5	<p>Executive Director's Report</p> <p>Paul Jalbert reviewed the Executive Directors' report which is included in the meeting package.</p> <p>Sarah Stewart advised that Paul has received his designation as Certified Health Executive.</p>
<b>5.0</b>	<b>For Your Information</b>
5.1	<p>Board Attendance</p> <p>The Board Attendance report is included in the Board Package.</p>
5.2	<p>Audit Committee Meeting Minutes – February 16, 2021</p> <p>The February 16, 2021 Audit Committee Meeting minutes are included in the meeting package.</p>
5.3	<p>Success Story</p> <p>The Success Story is included in the meeting package.</p>
<b>6.0</b>	<b>In-Camera Session -</b>
6.1	<p>Move to In-Camera Session</p> <p style="text-align: right;"><b>CT-40 – 2020/21</b></p> <p>Moved by Paul Crombeen, seconded by Kelly Killins -- Be it resolved that the Canadian Mental Health Association - Cochrane Timiskaming Branch move to an in-camera discussion at 5:57pm.</p> <p style="text-align: right;"><b>Motion Carried</b></p>
	<p>In-Camera Discussion</p>
6.2	<p>Move Out of In-Camera Session</p> <p style="text-align: right;"><b>CT-41 – 2020/21</b></p> <p>Moved by Kelly Killins, seconded by Amanda Coulas -- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch move out of the in-camera discussion at 5:59pm.</p> <p style="text-align: right;"><b>Motion Carried</b></p>



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7.0	<b>Next Board Meeting</b>
	April 28, 2021
8.0	<b>Adjournment</b>
	Norm Bolduc moved to adjourn the meeting at 6:18pm.

DocuSigned by:  
  
 Sarah Stewart  
 Board Chair / President

DocuSigned by:  
  
 Elizabeth Reid  
 Treasurer / Secretary

April 29, 2021  
 Date

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 Date