



October 27, 2021
Board of Directors Meeting Minutes
CMHA Cochrane Timiskaming Branch

D = Discussion

I = Information Purposes Only

M: Motion

Meeting Time: 5:00pm - 7:00 pm

Locations: Via MS Teams

Present Board Members Timmins:	Patrick Gervais, Jenifer Jaszan, Chantal Mailloux,
Present Board Members Kirkland Lake:	Kelly-Ann O'Mara, Won Tran
Present Board Members Temiskaming Shores:	Erin Cowan -- Co-Chair
Staff:	Paul Jalbert, Executive Director Tyler Twarowski, Director of Services Nicole Henry, Recording Secretary
Regrets:	Amanda Coulas, Liz Reid, Paul Crombeen, Angie Peters-Carlson, Director of Corporate Services
Guest:	Jesse Lamothe

The meeting was called to order at 5:00pm. The Vision & Mission Statement was read by Erin Cowan.

Item #	Topic
1.0	Standing Agenda Items
1.1	<p>Review and Adoption of Agenda</p> <p>The agenda is included in the Board meeting package.</p> <p style="text-align: right;">CT-16 – 2021/22</p> <p>Moved by Chantal Mailloux, seconded by Jennifer Jaszan -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the agenda of the October 27, 2021 Board of Directors' Meeting as presented.</p> <p style="text-align: right;">Motion Carried</p>
1.2	<p>Review and Adoption of Minutes</p> <p>The minutes of the September 22, 2021 Board Meeting are included in the Board meeting package.</p> <p style="text-align: right;">CT-17 – 2021/22</p> <p>Moved by Patrick Gervais, seconded by Jennifer Jaszan-- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the minutes of the September 22, 2021 Board of Directors' Meeting as presented.</p> <p style="text-align: right;">Motion Carried</p>
1.3	<p>Declaration of Conflict of Interest</p> <p>No conflict of interest was declared.</p>
2.0	Items for Decision
2.1	<p>Approval of Financial Statements</p> <p>The Variance Report and Financial Statements are included in the Board meeting package. Angie Peters-Carlson reviewed the Variance Report, Financial Statements and gave an overview of the surplus.</p>



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	<p style="text-align: right;">CT-18 – 2021/22</p> <p>Moved by Chantal Mailloux, seconded by Patrick Gervais -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch approves the Variance Report & Financial Statements for the period ending August 31, 2021.</p> <p style="text-align: right;">Motion Carried</p>
2.2	<p>Approval of Revised CMHA-CT Covid-19 Mandatory policy</p> <p>The revised CMHA-CT Covid 19 Mandatory policy is included in the Board meeting package. Angie Peters-Carlson reviewed the changes made to the policy.</p> <p style="text-align: right;">CT-19 – 2021/22</p> <p>Moved by Patrick Gervais, seconded by Jennifer Jaszan -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch approves the Revised CMHA-CT Covid-19 Mandatory policy as presented.</p> <p style="text-align: right;">Motion Carried</p>
3.0	Items for Discussion and Direction
3.1	<p>Kairo's Blanket Training Opportunity</p> <p>The Kairo's Blanket Training poster is included in the Board Meeting package. Tyler Twarowski spoke to the training opportunity and encouraged everyone to attend. Anyone interested in attending, are to contact Nicole Henry to be registered for the training.</p>
4.0	Reports
4.1	<p>Human Resources Report</p> <p>The Human Resources Report is included in the Board meeting package which was reviewed by Angie Peters-Carlson. Angie noted that there are a lot of positions that have been posted and hopefully recruitment will go well. Also looking at strategies for the recruitment of Nurse Practitioners.</p>
4.2	<p>Progress on Strategic Plan</p> <p>The directions and objectives overview slide deck is included in the Board meeting package. Jesse Lamothe reviewed the directions and objectives / deliverables for each direction.</p> <p>Jesse confirmed that the funding will be included in the operational plan. Paul noted that the Strategic Plan is for a period of four years (2021-2025), and the work will be carried out over of that period of time. Some of the work may not start in the first year.</p>
4.3	<p>Mental Health Services Report</p> <p>The Mental Health Services Report is included in the Board meeting package.</p> <p>Tyler Twarowski gave a brief update on some of the highlights of the report.</p>
4.4	<p>Executive Directors' Report</p> <p>The Executive Directors' report is included in the Board meeting package.</p>



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	Paul Jalbert reviewed the report and advised that the landscape for recruitment of staff including Nurse Practitioner has changed over the pandemic. Strategies are in place and hopefully will be successful in the recruitment of Nurse Practitioners.
5.0	For Your Information
5.1	Board Attendance The Board Attendance report is included in the Board meeting package.
5.2	Audit Committee Meeting Minutes The June 15, 2021 Audit Committee Meeting minutes are included in the meeting package.
6.0	In-Camera Session -
6.1	Move to In-Camera Session <p style="text-align: right;">CT-20 – 2021/22</p> Moved by Chantal Mailloux, seconded by Patrick Gervais -- Be it resolved that the Canadian Mental Health Association - Cochrane Timiskaming Branch move to an in-camera discussion at 6:00pm. <p style="text-align: right;">Motion Carried</p>
	In-Camera Discussion
6.2	Move Out of In-Camera Session <p style="text-align: right;">CT-21 – 2021/22</p> Moved by Kelly-Ann O'Mara, seconded by Patrick Gervais -- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch move out of the in-camera discussion at 6:24pm. <p style="text-align: right;">Motion Carried</p>
6.3	Rise and Report No rise and report.
7.0	Next Board Meeting
	Wednesday, November 24, 2021
8.0	Adjournment
	Chantal Mailloux moved to adjourn the meeting at 6:24pm.

Paul Crombeen
Board Chair / President

Elizabeth Reid
Treasurer / Secretary

Date

Date