



January 5, 2022
Board of Directors Meeting Minutes
CMHA Cochrane Timiskaming Branch

Meeting Time: 5:00pm - 7:00 pm

Locations: Via MS Teams

Vision: *A community that embraces mental health as a key to well being.*

Mission: The Mission of the CMHA Cochrane Timiskaming Branch is to help people living with, and touched by, mental illness by providing the supports and services needed on their journey to happy and fulfilling lives, while educating and advocating for a caring community where everyone belongs.

Present Board Members Timmins:	Patrick Gervais, Jenifer Jaszan, Liz Reid
Present Board Members Kirkland Lake:	Kelly-Ann O'Mara, Won Tran
Present Board Members Temiskaming Shores:	Paul Crombeen – Co-Chair, Erin Cowan -- Co-Chair
Staff:	Paul Jalbert, Executive Director Tyler Twarowski, Director of Services Angie Peters-Carlson, Director of Corporate Services Nicole Henry, Recording Secretary
Regrets:	Amanda Coulas, Chantal Mailloux

Paul Crombeen chaired the meeting which was called to order at 5:00pm.

Item #	Topic
1.0	Standing Agenda Items
1.1	<p>Review and Adoption of Agenda</p> <p>The agenda is included in the Board meeting package.</p> <p style="text-align: right;">CT-30 – 2021/22</p> <p>Moved by Erin Cowan, seconded by Liz -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the agenda of the January 5, 2022 Board of Directors' Meeting as amended.</p> <p style="text-align: right;">Motion Carried</p>
1.2	<p>Review and Adoption of Minutes</p> <p>The minutes of the December 1, 2021 Board Meeting are included in the Board meeting package.</p> <p style="text-align: right;">CT-31 – 2021/22</p> <p>Moved by Jennifer Jaszan, seconded by Patrick Gervais -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the minutes of the December 1, 2021 Board of Directors' Meeting as amended.</p> <p style="text-align: right;">Motion Carried</p>
1.3	<p>Declaration of Conflict of Interest</p> <p>No conflict of interest was declared.</p>



January 5, 2022
Board of Directors Meeting Minutes
CMHA Cochrane Timiskaming Branch

2.0	Items for Decision
2.1	<p>Approval of Financial Statements</p> <p>The Variance Report and Financial Statements for the period ending are included in the Board meeting package. Angie Peters-Carlson reviewed the Variance Report, Financial Statements and gave an overview of the surplus and explained the strategies being implemented for the surplus.</p> <p style="text-align: right;">CT-32 – 2021/22</p> <p>Moved by Erin Cowan, seconded by Liz Reid -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch approves the Variance Report & Financial Statements for the period ending October 31, 2021.</p> <p style="text-align: right;">Motion Carried</p>
2.2	<p>Approval of Funding Reimbursement</p> <p>The funding reimbursement to Manitoulin Sudbury Services Board was explained under item 2.1 by Angie Peters-Carlson.</p> <p style="text-align: right;">CT-33 – 2021/22</p> <p>Moved by Patrick Gervais, seconded by Erin Cowan -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch approves the Funding Reimbursement to Manitoulin Sudbury Services Board.</p> <p style="text-align: right;">Motion Carried</p>
2.3	<p>Approval of IT Infrastructure Quotes</p> <ul style="list-style-type: none"> • CMHA Agency Integration • CMHA Mobile Device Management • CMHA Network Redesign and Implementation • CMHA Server Infrastructure Replacement <p>Angie Peters-Carlson reviewed the four quotes included in the meeting package.</p> <p style="text-align: right;">CT-34 – 2021/22</p> <p>Moved by Kelly-Ann O'Mara, seconded by Erin Cowan -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch approves the four quotes listed below from Great White North to update CMHA's IT Infrastructure for the integration with South Cochrane Addictions Services and Minto Counselling.</p> <ul style="list-style-type: none"> • CMHA Agency Integration • CMHA Mobile Device Management • CMHA Network Redesign and Implementation • CMHA Server Infrastructure Replacement. <p style="text-align: right;">Motion Carried</p>
3.0	Reports
3.1	<p>Human Resources Report</p> <p>The Human Resources Report is included in the Board meeting package which was reviewed by Angie Peters-Carlson.</p>



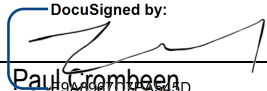
January 5, 2022
Board of Directors Meeting Minutes
CMHA Cochrane Timiskaming Branch

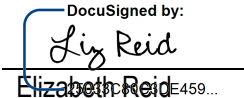
3.1.1	<p>Integration Human Resources Report</p> <p>Paul Jalbert reviewed the Integration Human Resources Report prepared by the Gallagher Group which is included in the Board Meeting package which focuses on due diligence. Integration is moving along well. Pau Jalbert elaborated on the work that is being done in regard to the integration. Currently working on a report for Ontario Health North (OHN). Hoping to have this report finalized for the next Board Meeting or February's Board Meeting for the final integration approval which will then be submitted to OHN for their Board approval.</p>
3.2	<p>Progress on Strategic Plan</p> <p>Paul Jalbert gave an update on the Strategic Plan that was sent to approximately fifty community partners along with an invitation to have further dialogues with interested community partners. Also preparing visuals that link the strategic objectives to the outcomes which will be posted across all sites for staff and management to be reminded of the concrete outcomes the organization is trying to achieve in the next four years.</p> <p>Currently working on the operational plan for the next fiscal year.</p>
3.3	<p>Mental Health Services Report</p> <p>The Mental Health Services Report is included in the Board Meeting package which Tyler Twarowski briefly reviewed the report and answered a question in regard to overdoses within the CMHA-CT building.</p>
3.4	<p>Executive Director's Report</p> <p>The Executive Directors' report is included in the Board Meeting package which Paul Jalbert reviewed and gave some brief updates on each item and explained the challenges with the recruitment of staff more particularly with Nurse Practitioners.</p>
4.0	For Your Information
4.1	<p>Board Attendance</p> <p>The Board Attendance is included in the Board Meeting Package.</p>
5.0	In-Camera Session
6.1	<p>Move to In-Camera Session</p> <p style="text-align: right;">CT-35 – 2021/22</p> <p>Moved by Erin Cowan and seconded by Patrick Gervais - Be it resolved that the Canadian Mental Health Association - Cochrane Timiskaming Branch move to an in-camera discussion at 5:42pm.</p> <p style="text-align: right;">Motion Carried</p>
In-Camera Discussion	
6.2	<p>Move Out of In-Camera Session</p> <p style="text-align: right;">CT-36 – 2021/22</p> <p>Moved by Patrick Gervais and seconded by Liz Reid -- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch move out of the in-camera discussion at 5:54pm.</p> <p style="text-align: right;">Motion Carried</p>
6.3	<p>Rise and Report</p> <p>There was no rise and report.</p>



January 5, 2022
Board of Directors Meeting Minutes
CMHA Cochrane Timiskaming Branch

6.0	Next Board Meeting
	January 26, 2021
7.0	Adjournment
	Erin Cowan moved to adjourn the meeting at 5:54pm.

DocuSigned by:

Paul Cronk
Board Chair / President

DocuSigned by:

Elizabeth Reid
Treasurer / Secretary

2/2/2022
Date

2/4/2022
Date