



March 23, 2022
Board of Directors Meeting Minutes
CMHA Cochrane Timiskaming Branch

D = Discussion

I = Information Purposes Only

M: Motion

Meeting Time: 5:00pm - 7:00 pm**Locations:** Via MS Teams**Vision:** *A community that embraces mental health as a key to well being.***Mission:** The Mission of the CMHA Cochrane Timiskaming Branch is to help people living with, and touched by, mental illness by providing the supports and services needed on their journey to happy and fulfilling lives, while educating and advocating for a caring community where everyone belongs.

Present Board Members Timmins:	Amanda Coulas, Jenifer Jaszan, Chantal Mailloux, Liz Reid
Present Board Members Kirkland Lake:	Kelly-Ann O'Mara, Won Tran
Present Board Members Temiskaming Shores:	Paul Crombeen – Co-Chair
Staff:	Paul Jalbert, Executive Director Tyler Twarowski, Director of Services Angie Peters-Carlson, Director of Corporate Services Jesse Lamothe, Strategic Performance & Quality Improvement Manager Nicole Henry, Recording Secretary
Regrets:	Patrick Gervais, Erin Cowan – Co-Chair

Paul Crombeen called the meeting to order at 5:00pm and read the vision and mission statements.

Item #	Topic
1.0	Standing Agenda Items
1.1	Review and Adoption of Agenda The agenda is included in the Board meeting package. <div style="text-align: right;">CT-49 – 2021/22</div> Moved by Jennifer Jaszan, seconded by Amanda Coulas -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the agenda of the March 23, 2022 Board of Directors' Meeting as presented. <div style="text-align: right;">Motion Carried</div>
1.2	Review and Adoption of Minutes The minutes of the February 23 ,2022 Board Meeting are included in the Board meeting package. <div style="text-align: right;">CT-50 – 2021/22</div> Moved by Liz Reid, seconded by Jennifer Jaszan -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the minutes of the February 23, 2022 Board of Directors' Meeting as presented. <div style="text-align: right;">Motion Carried</div>



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1.3	<p>Declaration of Conflict of Interest</p> <p>No conflict of interest was declared.</p>
2.0	Items for Decision
2.1	<p>Approval of Financial Statements</p> <p>The Variance Report and Financial Statements for the period ending January 31, 2022 are included in the Board meeting package. The Audit Committee reviewed the Variance Report and Financial Statements and recommend approval of the above.</p> <p>Angela Peters-Carlson gave a brief overview of the agencies current financial position.</p> <p style="text-align: right;">CT-51 – 2021/22</p> <p>Moved by Amanda Coulas, seconded by Jennifer Jaszan- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch approves the Variance Report & Financial Statements for the period ending January 31, 2022.</p> <p style="text-align: right;">Motion Carried</p>
2.2	<p>Approval of Transfer of Funds for Youth Wellness Hub</p> <p>The cheque request to transfer funds to the Youth Wellness Hub is included in the Board Meeting package. CMHA-CT is the flow through agency for the Timmins Youth Wellness Hub.</p> <p style="text-align: right;">CT-52 – 2021/22</p> <p>Moved by Jennifer Jaszan, seconded by Kelly-Ann O'Mara -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch approves the transfer of funds to the Youth Wellness Hub.</p> <p style="text-align: right;">Motion Carried</p>
2.3	<p>Ratification of Membership</p> <p>The membership list to be ratified as per the By-Laws is included in the Board Meeting package.</p> <p style="text-align: right;">CT-53 – 2021/22</p> <p>Moved by Chantal Mailloux, seconded by Liz Reid -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch ratifies the membership list as presented.</p> <p style="text-align: right;">Motion Carried</p>
2.4	<p>Approval of Operational Plan 2022-23</p> <p>The Operational Plan for 2022-23 is included in the Board Meeting package. Jesse Lamothe reviewed the Operational Plan for 2022-23.</p> <p style="text-align: right;">CT-54 – 2021/22</p> <p>Moved by Kelly-Ann O'Mara, seconded by Chantal Mailloux - Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch approves the Operational Plan for 2022-2023 as presented.</p> <p style="text-align: right;">Motion Carried</p>



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3.0	Reports
3.1	<p>Human Resources Report</p> <p>Angie Peters-Carlson reviewed the Human Resources report which is included in the Board Meeting Package.</p> <p>Paul Jalbert advised that there is a student Nurse Practitioner (NP) that may be interested in the NP position in Timmins. We have also reached out to Optimum Talent to assist us in our search for a Nurse Practitioner. We are also looking at "Grow your own NP" program with the Ministry of Health.</p>
3.2	<p>Progress on Strategic Plan</p> <p>Jessie Lamothe reviewed the Briefing Note on the progress of the Strategic Plan which is included in the Board Meeting Package.</p>
3.3	<p>Mental Health Services Report</p> <p>The Mental Health Services report is included in the Board Meeting package which Tyler Twarowski reviewed the highlights.</p>
3.4	<p>French Language Service Report</p> <p>The French Language Services Report is included in the Board Meeting package, which Paul Jalbert reviewed. Paul Jalbert advised that there will be a new platform to do the reporting on FLS.</p>
3.5	<p>Executive Directors' Report</p> <p>The Executive Directors' report is included in the Board Meeting package, which Paul Jalbert reviewed.</p>
4.0	For Your Information
4.1	<p>Board Attendance</p> <p>The Board Attendance Report is included in the Board Meeting Package.</p>
4.2	<p>Audit Committee Meeting Minutes</p> <p>The February 15, 2022 Audit Committee Meeting Minutes are included in the Board Meeting package.</p>
4.3	<p>Good News Story</p> <p>The Good News Story is included in the Board Meeting Package.</p>
5.0	In-Camera Session -
5.1	<p>Move to In-Camera Session</p> <p style="text-align: right;">CT-55 – 2021/22</p> <p>Moved by Chantal Mailloux, seconded by Jennifer Jaszan -- Be it resolved that the Canadian Mental Health Association - Cochrane Timiskaming Branch move to an in-camera discussion at 5:50pm.</p> <p>In-Camera Discussion</p>
5.2	<p>Move Out of In-Camera Session serene</p> <p style="text-align: right;">CT-56 – 2021/22</p> <p>Moved by Liz Reid and seconded by Kelly-Ann O'Mara -- Be it resolved that the Canadian Mental Health</p>



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	Association - Cochrane-Timiskaming Branch move out of the in-camera discussion
5.3	Rise and Report
6.0	Next Board Meeting
	April 20, 2022
7.0	Adjournment
	Chantal Mailloux moved to adjourn the meeting at 6:00pm.

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Paul Crombeen
Board Chair / President

May 16, 2022

Date

DocuSigned by:

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Elizabeth Reid
Treasurer / Secretary

May 12, 2022

Date