



September 28, 2022
Board of Directors Meeting Minutes
CMHA Cochrane Timiskaming Branch

D = Discussion

I = Information Purposes Only

M: Motion

Meeting Time: 5:00pm - 7:00 pm**Locations:** Via MS Teams

Present Board Members Timmins:	Patrick Gervais, Jenifer Jaszan, Chantal Mailloux
Present Board Members Kirkland Lake:	Kelly-Ann O'Mara
Present Board Members Temiskaming Shores:	Paul Crombeen – Co-Chair, Erin Cowan -- Co-Chair
Staff:	Paul Jalbert, Executive Director Tyler Twarowski, Director of Services Angie Peters-Carlson, Director of Corporate Services Jesse Lamothe, Strategic Performance & Quality Improvement Manager Nicole Henry, Recording Secretary

The meeting was called to order at 5:22pm and chaired by Paul Crombeen.

Paul Jalbert read the land acknowledgement. Paul Crombeen read the Vision and Mission statements.

Item #	Topic
1.0	Standing Agenda Items
1.1	Review and Adoption of Agenda <div style="text-align: right;">CT-01– 2022/23</div> Moved by Chantal Mailloux, seconded by Patrick Gervais -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the agenda of the September 28, 2022 Board of Directors' Meeting as presented. <div style="text-align: right;">Motion Carried</div>
1.2	Review and Adoption of Minutes <div style="text-align: right;">CT-02 – 2022/23</div> Moved by Patrick Gervais, seconded by Chantal Mailloux -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the minutes of the June 22, 2022 Board of Directors' Meeting as presented. <div style="text-align: right;">Motion Carried</div>
1.3	Declaration of Conflict of Interest No conflict of interest was declared.
2.0	Items for Decision
2.1	Approval of Financial Statements Angela Peters-Carlson reviewed the Variance Report and Financial Statements and gave a brief update on the vacancies and what to expect as far as expenses with integration in the next few months. <div style="text-align: right;">CT-03– 2022/23</div>



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	<p>Moved by Kelly-Ann O'Mara, seconded by Patrick Gervais -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch approves the Variance Report & Financial Statements for the period ending August 31, 2022 as presented.</p> <p style="text-align: right;">Motion Carried</p>
3.0	Items for Discussion and Direction
3.1	<p>Integration Update</p> <p>Paul Jalbert gave an update on the integration. Ontario Health North requested that CMHA-CT resubmit their proposal to include all of the updates that had been provided to Ontario Health North since the first submission. Ontario Health North confirmed that they would not ask for an extension and that we had submitted all required information.</p> <p>The last submission was submitted on August 26, 2022. The OHN Board is meeting on November 23, 2022, and the 90-day period ends on November 24th, 2022 at which time OHN should give CMHA-CT the final approval to proceed with the integration.</p> <p>Angie Peters-Carlson gave an update on how the surplus has been / will be used from the non-unionized positions that have not been filled due to the upcoming integration.</p>
4.0	Reports
4.1	<p>Human Resources Report</p> <p>The Human Resources Report is included in the Board Package which Angie Peters-Carlson reviewed.</p>
4.2	<p>Balanced Scorecard</p> <p>The balanced score card will be presented at the October meeting.</p>
4.3	<p>Progress on Operational Plan</p> <p>The briefing note on the Operation Plan is included in the meeting package which Jesse Lamothe reviewed.</p>
4.4	<p>Update on Accreditation</p> <p>The Briefing Note on Accreditation is included in the meeting package which Jesse Lamothe reviewed.</p>
4.5	<p>Mental Health Services Report</p> <p>The Mental Health Services report for June, July and August are included in the Board meeting package which Tyler Twarowski reviewed some of the highlights within the three reports.</p>
4.6	<p>French Language Service Report</p> <p>The FLS report was included in the meeting package for the Annual General Meeting. Paul also noted that with the upcoming integration Minto Counselling and South Cochrane Addictions Services are also designated under the French Language Act.</p>
4.7	<p>Ontario Health Team Update</p> <p>The Ontario Health Team update is included in the Executive Directors' Report.</p>
4.8	<p>Executive Director's Report</p>



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	<p>The Executive Directors Report is included in the meeting package which Paul Jalbert reviewed.</p> <p>Paul also noted that since he wrote the Executive Directors report he recently received the paperwork from the Cochrane Health Team to sign off on.</p>
5.0	For Your Information
5.1	<p>Board Attendance</p> <p>The Board Attendance Report is included in the Board Package.</p>
5.2	<p>Audit Committee Meeting Minutes</p> <p>The Audit Committee Meeting Minutes are included in the Board meeting package.</p>
5.3	<p>Good News Story</p> <p>The Good News story is included in the Board meeting package.</p>
6.0	In-Camera Session -
6.1	<p>Move to In-Camera Session</p> <p style="text-align: right;">CT-04 – 2022/23</p> <p>Moved by Patrick Gervais, seconded by Kelly-Ann O'Mara -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch moves to an in-camera session at 6:23pm.</p> <p style="text-align: right;">Motion Carried</p>
	In-Camera Discussion
6.2	<p>Move Out of In-Camera Session</p> <p style="text-align: right;">CT-05 – 2022/23</p> <p>Moved by Patrick Gervais, seconded by Kelly-Ann O'Mara -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch moves out of the in-camera session at 6:28pm.</p> <p style="text-align: right;">Motion Carried</p>
6.3	Rise and Report
7.0	Next Board Meeting
	October 26, 2022
8.0	Adjournment
	Kelly-Ann O'Mara moved to adjourn the meeting at 6:33pm.

DocuSigned by:

Paul Crombeen
 Co-Board Chair / President

September 28, 2022

Date

DocuSigned by:

Erin Cowan
 Co-Chair / 1st Vice President

September 28, 2022

Date