



May 25, 2022
Board of Directors Meeting Minutes
CMHA Cochrane Timiskaming Branch

D = Discussion

I = Information Purposes Only

M: Motion

Meeting Time: 5:00pm - 7:00 pm**Locations:** Via MS Teams

Present Board Members Timmins:	Patrick Gervais, Chantal Mailloux, Liz Reid
Present Board Members Kirkland Lake:	Kelly-Ann O'Mara, Won Tran
Present Board Members Temiskaming Shores:	Paul Crombeen – Co-Chair, Erin Cowan -- Co-Chair
Staff:	Paul Jalbert, Executive Director Tyler Twarowski, Director of Services Angie Peters-Carlson, Director of Corporate Services Jesse Lamothe, Strategic Performance & Quality Improvement Manager Nicole Henry, Recording Secretary
Regrets:	Amanda Coulas, Jenifer Jaszan,

Paul Crombeen called the meeting to order at 5:04pm. Paul Jalbert read the Land Acknowledgement and the Vision & Mission Statements

Item #	Topic
1.0	Standing Agenda Items
1.1	<p>Review and Adoption of Agenda</p> <p>The agenda is included in the Board meeting package.</p> <p style="text-align: right;">CT-64 – 2021/22</p> <p>Moved by Liz Reid, seconded by Kelly-Ann O'Mara -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the agenda of the May 25, 2022 Board of Directors' Meeting as presented.</p> <p style="text-align: right;">Motion Carried</p>
1.2	<p>Review and Adoption of Minutes</p> <p>The minutes of the April 27, 2022 Board meeting are included in the Board meeting package.</p> <p style="text-align: right;">CT-65 – 2021/22</p> <p>Moved by Pat Gervais, seconded by Chantal Mailloux -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch adopts the minutes of the April 27, 2022 Board of Directors' Meeting as presented.</p> <p style="text-align: right;">Motion Carried</p>
1.3	<p>Declaration of Conflict of Interest</p> <p>No conflict of interest was declared.</p>
2.0	Items for Decision
2.1	<p>Integration with SCAS & MCC</p> <p>The briefing note on integration with South Cochrane Addictions Services Inc. (SCAS) & Minto Counselling Centre (MCC) is included in the Board meeting package which Paul Jalbert reviewed and gave a brief update.</p> <p>Paul advised that Ontario Health North (OHN) continues to identify that there will be not budget increase.</p> <p>Paul has also been meeting with CMHA Ontario on a bi-weekly basis to support us with the integration and are advocating for in increase to our base funding as requested of OHN. Paul advised that at the last bi-weekly meeting</p>



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	<p>OHN have indicated that they will have an internal discussion on how this could be a win for both OHN and CMHA-CT.</p> <p>Paul is not asking for the two motions to be approved as the report may need to be tweaked.</p> <p>Paul suggested delaying the two motion with a call later on for approval once OHN has approved the report if needed</p> <p>Once the final integration submission is sent to OHN, they have 90 days to respond.</p> <p style="text-align: right;">CT-66 – 2021/22</p> <p>Moved by , seconded by -- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch endorses the final integration proposal to Ontario Health North as presented.</p> <p style="text-align: right;">Motion Deferred</p> <p style="text-align: right;">CT-67 – 2021/22</p> <p>Moved by , seconded by -- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch endorses the integration with South Cochrane Addictions Services Inc. and Minto Counselling Centre as presented.</p> <p style="text-align: right;">Motion Deferred</p>
2.2	<p>Youth Mental Hub Transfers – July & Oct 2022 & Jan 2023</p> <p>Angie Peters-Carlson advised that the CMHA-CT is the transfer payment agency for the Youth Mental Hub. The funds are sent to CMHA-CT and when the funds are received, the funds are then transferred to the Youth Mental Hub.</p> <p>The cheque request for the transfer of funds to the Youth Mental Hub for July and October 2022 and January 2023 are included in the Board meeting package.</p> <p style="text-align: right;">CT-68 – 2021/22</p> <p>Moved by Chantal Mailloux, seconded by Liz Reid -- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch approves the future transfers of funds to the Youth Mental Hub as amended.</p> <p style="text-align: right;">Motion Carried</p>
2.3	<p>Rent for Diversity Living – Jan to March, 2022</p> <p>When Diversity Living closed their doors, CMHA-CT took over looking after the patrons.. The agreement was that CMHA-CT would be paying for the rent at the Ramada which was originally paid by CDSSAB.</p> <p>Paul Jalbert that the Diversity Living clients have now been moved to a location that is more affordable.</p> <p style="text-align: right;">CT-69 – 2021/22</p> <p>Moved by Patrick Gervais, seconded by Kelly-Ann O'Mara-- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch approves the payment to CDSSAB for the rent of the Diversity Living</p>



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	<p>clients as presented.</p> <p style="text-align: right;"><i>Motion Carried</i></p>
2.4	<p>Approval of Contractor for repairs at Denison Place</p> <p>Angie Peters-Carlson advised that some damages at Denison Place need to be repaired. Quotes were requested from three vendors and two quotes were received. Angie reviewed the work and cost. Angie also advised that we have a fund for repairs of Denison and will be applying to the Ministry of Health to use those funds.</p> <p style="text-align: right;">CT-70 – 2021/22</p> <p>Moved by Kelly-Ann O'Mara, seconded by Patrick Gervais -- Be it resolved that the Canadian Mental Health Association - Cochrane-Timiskaming Branch approves the hiring of Roger's Renovations and quote to complete the repairs at Denison Place as presented.</p> <p style="text-align: right;"><i>Motion Carried</i></p>
2.5	<p>Cochrane Ontario Health Team (OHT)</p> <p>The briefing note on the Cochrane Health Team is included in the Board Meeting package. CMHA-CT has signed off and are member of the Timiskaming OHT, and more recently the Cochrane Ontario Health Team submission has been approved and are now moving to the full application.</p> <p>As CMHA-Ct provides services in both districts, and with the integration our responsibility within the Cochrane District will increase with additions coming on Board. South Cochrane Addictions Services have already endorsed the application for the Cochrane Ontario Health Team and with the integration Paul recommends becoming members of the Cochrane Ontario Health Team. CMHA-CT would be sitting at both tables which will enable us to advocate for our clients.</p> <p style="text-align: right;">CT-71 – 2021/22</p> <p>Moved by Patrick Gervais, seconded by Kelly-Ann O'Mara -- Be it resolved that the Canadian Mental Health Association-Cochrane Timiskaming Branch endorses joining the Cochrane Ontario Health Team as presented.</p> <p style="text-align: right;"><i>Motion Carried</i></p>
3.0	Items for Discussion and Direction
3.1	<p>Review of Draft Financial Statements</p> <p>Angie Peters-Carlson advised that the Auditors were in office in the past week carrying out the Audit which is being finalized. The Variance Report and draft Financial Statements for the period ending March 31, 2022 are included in the Board meeting package. Angie gave a year in review of the financial statements and advised that the final financial statements will be finalized and submitted at the June Board Meeting.</p>
4.0	Reports
4.1	<p>Human Resources Report</p> <p>Angie Peters-Carlson reviewed the Human Resources report which is included in the Board Meeting Package.</p> <p>Angie gave a brief update on a discussion with Optimum Talent (a recruitment agency) and their thoughts in regards to recruiting health care professionals.</p>
4.2	<p>Mental Health Services Report</p> <p>The Mental Health Services report is included in the Board Meeting package which Tyler Twarowski reviewed the</p>



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	highlights of the report.
4.3	Balanced Score Card 2022 Q4 The Balanced Score Card 2022 Q4 is included in the Board Meeting package which Jesse Lamothe reviewed.
4.4	Executive Director's Report The Executive Directors' report is included in the Board Meeting package, which Paul Jalbert reviewed.
5.0	For Your Information
5.1	Board Attendance The Board Attendance is included in the Board Meeting package.
5.2	Audit Committee Meeting Minutes – April 19, 2022 The minutes of April 19, 2022 Audit Committee Meeting are included in the Board Meeting package.
5.3	Good News Story The Good News Story is included in the Board Meeting package.
5.4	Election Key Messages provided by CMHA Ontario The election key messages provided by CMHA Ontario are included in the Board Meeting package.
6.0	Next Board Meeting
	June 22, 2022
7.0	Adjournment
	Kelly-Ann O'Mara moved to adjourn the meeting at 6:18pm.

DocuSigned by:

Paul Orombeen

Board Chair / President

June 23, 2022

Date

DocuSigned by:

Chantal Mailoux

Director at Large

June 23, 2022

Date



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